



ACQUISITION AND  
TECHNOLOGY

OFFICE OF THE UNDER SECRETARY OF DEFENSE

3000 DEFENSE PENTAGON  
WASHINGTON DC 20301-3000

February 19, 1999

MEMORANDUM FOR MEMBERS, DEFENSE SAFETY AND OCCUPATIONAL HEALTH  
(SOH) COMMITTEE

SUBJECT: Minutes of 9 February 1999 SOH Committee Meeting

Attached are minutes from the February 9, 1999 SOH Committee meeting, the list of attendees, and an updated list of SOH Committee members. Point of contact is Ms. Connie DeWitte, (703) 604-1874, fax (703) 607-0151, or e-mail [dewittck@acq.osd.mil](mailto:dewittck@acq.osd.mil).

Curtis Bowling  
Acting Assistant Deputy Under Secretary of Defense  
(Force Protection)

Attachment

*Environmental Security*



*Protecting Our Future*

**Minutes**  
**Safety and Occupational Health Committee**  
**Meeting of February 9, 1999**

- Introductions: Curtis Bowling convened the meeting at 0900 hours. List of attendees is attached.
- Old Business:
  - Aviation Safety IPT and 3 Sigma: Mr. Bowling reported that Mr. Oliver, Principal Deputy Under Secretary of Defense Acquisition and Technology, has personally briefed the Secretary of Defense on aviation safety. Mr. Oliver asked Force Protection to draft a memo on the Military Services commitment to improving aviation safety. Force Protection will coordinate the draft with the Services. The Aviation Safety Integrated Process Team will be closed out after the goals are established. John Lemke briefed the aviation accident experience, which shows the rate rising. (OPR: Mr. Bowling)
  - Environment, Safety, and Health Integration: Mr. Bowling reported that Ms. Goodman, Deputy Under Secretary of Defense (Environmental Security), recently attended a meeting of private corporations and Defense personnel on integration of environment, safety and health. The purpose of integrating the three functions, as presented by industry participants, was to save money and improve processes. Integration can involve processes and/or structure of the organization. A process example is the revamping of an Air Force depainting procedure. Environment, safety, and health are big cost drivers, and examining the process offers opportunity for improvement in leveraging limited resources. Another aspect is writing contract performance criteria for environment, safety, and health. Integrating the functions is the wave of the future. Another integration example is Fort Belvoir where fire and safety have been combined. Integration includes getting non-environment, safety, and health managers to do environment, safety, and health. A review of environment, safety, and occupational health integration will be done in house. (OPR: Mr. Bowling)
  - Status of Department of Defense Instruction (DODI) 6055.7: Mr. Lemke reported that all staffing comments are in except the General Counsel comment. That is held up while they make a legal assessment of the Inspector General's desire to access privileged information. Force Protection position is releasing accident investigation information to the Inspector General would destroy privilege. The action is in progress. (OPR: Mr. Lemke)
- New Business
  - Deputy Under Secretary of Defense (Environmental Security) [DUSD(ES)] Force Protection Mission and Organization: Mr. Bowling provided information on the September 1998 Environmental Security restructuring regarding environment, safety, and occupational health. Under the old organization the Safety and Occupational Health Office was a separate office. With the new organization the Force Protection Office was formed incorporating safety, occupational health, and overseas environmental programs

that were previously with the Environmental Quality Office of Environmental Security. Army was named Executive Agent for Occupational Health Policy. Force Protection's mission is to protect people, equipment, and facilities from accidents and occupational illnesses and to sustain military to military contacts in the environmental arena. (OPR: Mr. Bowling)

- Wyden Amendment: Mr. Lemke said he would get the report on the Wyden Amendment out soon. (OPR: Mr. Lemke)
- Defense Planning Guidance: Mr. Bowling stated that Program Analysis and Evaluation had accepted the Force Protection edit. It has to do with reducing the Class A aviation accident rate. In the future the intention is to expand goals beyond aviation safety to such measures as lost-time injury rates as targets of ambitious reductions. Members requested a copy of the language. [Action: Language, which is subject to change before final publication, is: "Components shall fund the required changes in technologies and training to reduce Class A accident rates to a level three standard deviations below the current five year mean (FY1994-1998) by October 2003." ] (OPR: Mr. Bowling)
- Injury Prevention Committee: Mr. Lemke gave an update on this committee established by Mr. De Leon, Under Secretary of Defense (Personnel and Readiness). The purpose of the committee is to reduce cost of military medicine through prevention initiatives. Force Protection and the occupational health community are most involved in the third topic, which encompasses preventing accidental injuries and occupational illnesses. Mr. Lemke attended a meeting two weeks ago to finalize the committee's charter. He anticipates that other topics in addition to the original three will be adopted as the effort matures. (OPR: Mr. Lemke)
- Defense Agency SOH Programs: Connie DeWitte reported on an initiative to strengthen Defense Agency safety and occupational health programs. The concept is that the very small safety and occupational health staffs of most Defense Agencies could strengthen their capabilities through information, expertise, and product sharing. To this end, a small group of Defense Agency safety and occupational health managers met to brainstorm ideas. A questionnaire was distributed to Defense Agency personnel to prioritize what actions would be most useful to them. Actions will then be selected based on value added and feasibility. Jim Gibson said that the Army's Safety Career Program list server is open to this group as a means of communication. (Action: Anyone who wishes to sign up for this list server, send the following information to Dr. Brenda Miller at the U.S. Army Safety Center at millerb@safety-cmh1.army.mil: your name, duty position, organization, phone number, and e-mail internet address.) (OPR: Ms. DeWitte)
- Army Professional Development Program: Dr. Brenda Miller provided a briefing on the Army Professional Development Program. Of particular interest to the committee, the Army has established a masters degree program in safety and is opening the program to all Department of Defense safety professionals. Other courses offered by the U.S. Army Safety Center are also open to non-Army personnel. Dr. Miller distributed copies of her briefing charts. (OPR: Ms. DeWitte)

- Ms. DeWitte related that DODI 6055.1, Safety and Occupational Health, is available through the Force Protection HomePage at [www.acq.osd.mil/ens/sh/](http://www.acq.osd.mil/ens/sh/). (OPR: Mr. Lemke)
- Ms. DeWitte distributed copies of the recently published Department of Transportation booklet on seat belt use. This booklet is in support of Executive Order 13043, "Increasing Seat Belt Use in the United States." She also stated that in response to the current Department of Transportation request on updates of seat belt use status, the Military Services should respond directly to Department of Transportation. (OPR: Ms. DeWitte)

**Attendee List  
SOHFP Committee Meeting  
9 February 1999**

<u>Name</u>	<u>Organization</u>	<u>Phone Number</u>
Curtis Bowling	DUSD(FP) ESOH	(703) 604-1624
John Lemke	DUSD(FP) ESOH	(703) 604-1612
Connie DeWitte	DUSD(FP) ESOH	(703) 604-1874
Gary W. Abrisz	ODASA (ESOH)	(703) 697-0440
Albert Lillibridge	CMC (SD)	(703) 614-1202
Sue Roberts	DFAS-HQ/P	(703) 607-0840
Susan Herbert	DLA CAAE	(703) 767-6240
Richard Boylston	CPMS-AC	(703) 696-1994
Paul Barry	USN (BUMED)	(202) 762-3496
James Gibson	HQDA, ODASAF, DACS-SF	(703) 695-7292
Mike Corley	DECA	(804) 734-8107
Preston Nichols	DECA	(704) 734-8902
Brian Higgins	WHS-RE&F	(703) 588-7151
CAPT Tim Meyers	CNO-N09FB	(703) 693-7018
LTC Alan Sheaffer	DASA-ESOH	(703) 697-0440
COL Eric Evenson	DASG-HS-OM	(703) 681-0022
Brian S. Jones	DISA	(703) 607-6460
Dr. Brenda Miller	US Army Safety Center	(334) 255-3553
James Peck	DIA	(202) 231-2877
John Wenzel	NSA	(301) 688-2973
Robert L. Parli	SAF/MIQ	(703) 693-9542
Barbara Horton	NIMA	(301) 227-2330
Anthony S. Kelly	Army Exec Agent for DOHP	(703) 681-5072
COL H.E. Wolfe	DASG-HS-PE	(703) 681-3130
CPT Kerry LeFrances	DASG-HS-PE	(703) 681-6043
Anthony M.B. Rekas	DAMO-TRS, DCSOPS	(703) 614-4991

**SAFETY & OCCUPATIONAL HEALTH COMMITTEE MEMBERS**  
**as of 11 February 1999**

<p>Curtis Bowling/John Lemke  ODUSD(ES)FP  3400 Defense Pentagon  Washington D.C. 20301-3400  703-604-1612/1624 FAX: 607-0151  lemkejc@acq.osd.mil, bowlincm</p>	<p>LTC Alan Sheaffer/Gary Abrisz  Office of the Deputy Assistant  Secretary of the Army (Env.,  Safety &amp; Occ. Health)  OASA(IL&amp;E)  Room 2E577, Pentagon  703-697-0440 FAX: 693-8149  sheafaw@hqda.army.mil</p>
<p>Jim Gibson  DACS-SF  703-695-7291 FAX: 697-4055  gibsoja@hqda.army.mil, loweec</p>	<p>COL Hew Wolfe/COL Eric Evenson  Office of the Surgeon General  DASG-HS  5109 Leesburg Pike  Falls Church, VA 22033  703-681-3130/0022 FAX: 681-3163  COL.Hew.Wolfe@otsq-amedd.army.  mil, COL.ERIC.EVENSON</p>
<p>Dan Reinhard/LCDR Jason Jackson  Safety &amp; Occupational Health  ODASN (E&amp;S)  1000 Navy, Pentagon, Rm. 4A686  Washington, DC 20350-1000  614-1287/1276 FAX: 695-2573  reinhard.daniel@hq.navy.mil,  jackson.jason</p>	<p>Dept. of the Navy, CNO, N-45  Room 636  2211 Jefferson Davis Highway  Arlington, VA 22202  703-602-2565 FAX: 602-4706  @n4.opnav.navy.mil</p>
<p>CAPT Tim Meyers  Deputy Special Asst. for Safety  CNO NO9FB  Room 5B666, Pentagon  703-693-7018 FAX: 614-0268  meyers.timothy@hq.navy.mil</p>	<p>CAPT Paul Barry  Bureau of Medicine and Surgery  Prev.Med. &amp; Occ. Hlth (MED-24)  2300 E Street, NW  Washington DC 20372-5300  202-762-3496 FAX: 762-3490  PDBarry@ms.med.navy.mil</p>
<p>Albert Lillibridge/John Akinyemi  Commandant MC(SD)  HQ U.S. Marine Corps  2 Navy Annex  Washington, DC 20380-1775  703-614-1202 FAX: 695-3231  lillibridgea@hq.usmc.mil</p>	<p>Robert Parli/ LTC Ballengee  Off. Of the Dep. Asst. Sec. of t  Air Force (Safety &amp; Occupational  Health), SAF/MIQ  1660 Air Force Pentagon, Room 5C  Washington, DC 20030  703-693-9542/695-5978 FAX:614-  2884  parlib@af.pentagon.mil</p>

<p>Len Sorrentino  HQ USAF/SEI, Room 5E161  1400 Air Force Pentagon  Washington DC 20330-1400  703-614-3908 FAX 614-3395  sorrentl@pentagon.af.mil</p>	<p>Col George New  HQ AFMOA/SGOE  110 Luke Ave, Room 400  Bolling AFB, DC 20332-7050  202-767-1731 FAX: 767-5205  newgeo@sg-usaf.mednet.af.mil</p>
<p>Defense Logistics Agency CAAE  ATTN: John Scheer  8725 John J Kingman Rd. STE 2533  Ft Belvoir, VA 22060-6221  703-767-6276 FAX: 767-6243  john.scheer@hq.dla.mil</p>	<p>Army &amp; Air Force Exchange  Service  HQ, AAFES, Attn: Ward Hawley  P.O. Box 660320  Dallas, TX 75266-0320  972-277-7095 1-800-856-7652  FAX: 277-1497</p>
<p>National Imagery and Mapping  Agency (NIMA)  Mission Support, Mail Stop D-  101  Attn: Barbara Horton  4600 Sangamore Road  Bethesda, MD 20816-5003  301-227-2330 (DSN 287) Fax:  301-227-2463  hortonbb@nima.mil</p>	<p>Defense Commissary Agency (DeCA)  ATTN: Mr. Preston Nichols/Mike  Corley  1300 E Avenue  Ft. Lee, VA 23801-6300  804-734-8107 FAX: 734-8339  preston@hqlce.deca.mil,  corleyrm</p>
<p>DoD Dependent Schools  ATTN: Emily Shelnutt  Safety and Health Manager-  Logistics  DODDS  4040 North Fairfax Drive  Arlington, VA 22203-1635  (703) 696-3850 Ext. 1807 FAX:  696-4030  emily.shelnutt@dodedodea.edu</p>	<p>Defense Contract Audit Agency  ATTN: Dale Collins  8725 John J Kingman Road  Ft. Belvoir, VA 22060-6221  703-767-1028 FAX: 767-1024  Dcollins@hq1.dcaa.mil</p>
	<p>Defense Finance &amp; Accounting  Service (DFAS-HQ/PE)  1931 Jefferson Davis Highway  Crystal Mall 3 Room 215 (Sue  Roberts)  Arlington, VA 22240-5291  (703) 607-0840 FAX: 607-1410  sroberts@dfas.mil</p>
<p>National Security Agency  ATTN: Paul Buckmaster (M47)  9800 Savage Road  Ft. Mead MD 20755-6000  (301) 688-2973 FAX: 688-2947</p>	<p>Defense Information System  Agency  Safety &amp; Occ. Hlth Manager/D151  ATTN: Brian S. Jones  701 S. Courthouse Road  Arlington, VA 22204-2199  703-607-6460 FAX: 607-4226  joneslb@ncr.disa.mil</p>

<p>Defense Threat Reduction Agency  ATTN: Banks Mitchum (DPS)  Dulles International Airport  201 W. Service Road  P.O. Box 17498  Washington, DC 20041-0498  703-810-4566 FAX: 810-4389</p>	<p>Defense Intelligence Agency  Jim Peck  Building 6000  Bolling Air Force Base  Washington, DC 20340-5100  202-231-2877 FAX: 231-2425  <u>dipecjfaol.com</u></p>
<p>President, Uniform Service,  University of the Hlth Sciences  ATTN: MAJ Christopher Sherman  EHS)  4301 Jones Bridge Road  Bethesda, MD 20014-4799  301-295-9442 FAX: 295-3320  csherman@usuhs.mil</p>	<p>Defense Investigative Service  ATTN: Joseph Hardy  1340 Braddock Place  Alexandria, VA 22314-1651  703-325-5472 FAX: 325-5341  joseph.hardy@mail.dss.mil</p>
<p>Mary Patt Scanlon, Dick  Boylston  DoD Civilian Personnel Mgt Svcs  Injury &amp; Unemployment Comp.Div.  1400 Key Blvd, Ste B200  Arlington VA 22209-5144  703-696-1986/1994 FAX: 696-  5438  patt.scanlon@cpms.osd.mil</p>	<p>Brian Higgins/Michael Langone/  Matthew Skowronski  WHS-RE&amp;F-SEMD  1155 Defense Pentagon Room 5A673  Washington, DC 20301-1155  (703) 588-7151/7140  FAX: 588-8418  bhiggins@osd.pentagon.mil</p>